

Texas Department of Public Safety

A court's Occupational Drivers License *Order* is **not** the license itself. Rather, it is a court order telling the Texas Department of Public Safety (DPS) to issue an occupational Drivers License to you. After you get the court *Order*, you must contact DPS to get the actual occupational Drivers License.

Mail the following documents to DPS as soon as possible!

- ✓ a certified copy of your *Petition* for ODL
- ✓ a certified copy of the *Order* for ODL that was signed by the Judge
- ✓ your SR-22 proof of insurance certificate,
- ✓ A check, money order or cashier's check payable to the Texas DPS for the Occupational License fee. Send \$10 for a 1-year license or \$20 for a 2-year license.

- ✓ A check, money order or cashier's check made out to the Texas Department of Public Safety for the amount you owe in reinstatement fees, if any.

Go to www.Texas.gov/driver or call DPS at 512-424-2600 to find out what you owe. Mail all the documents **together** by certified mail return receipt requested (so that you have proof you mailed them) to:

Texas DPS
Enforcement & Compliance Service
P.O. Box 4087
Austin, Texas 78773-0320